



CORPORATE SOCIAL RESPONSIBILITY POLICY

DORF-KETAL CHEMICALS INDIA PRIVATE LIMITED



Dorf Ketal Chemicals India Private Limited

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I. OUR VISION:

Dorf Ketal Chemicals India Private Limited, a certified Responsible Care® Company, makes substantial annual contributions in support of educational trusts and other social reforms designed to improve people's lives, enhancing development and progress throughout India.

Section 135 of The Companies Act, 2013 (Act), widens the scope of corporate social responsibilities. Accordingly, the Corporation shall underwrite Corporate Social Responsibility (CSR) programs as permitted by the Act, and we will continue to enhance value creation in our society in fulfillment of our role as a socially responsible corporation.

II. OUR MISSION:

To achieve CSR objectives by implementing meaningful and beneficial CSR programs through innovative actions and by expanding the reach of the corporation's CSR activities throughout India.

III. OUR VALUES:

The corporation strives for excellence in implementation, focusing on the activities listed below (as prescribed in the Act):

- A. Eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water;
- B. Promoting education, including special education, employment-enhancing vocational skills and livelihood enhancement projects -- especially among children, women, the elderly, and the differently abled;
- C. Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centers and other facilities for senior citizens as well as measures for reducing inequalities among socially and economically disadvantaged groups;
- D. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining the quality of soil, air and water;
- E. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art, setting up public libraries, promotion and development of traditional arts and handicrafts;
- F. Training to promote rural sports, nationally recognized sports, Paralympic sports and Olympic sports;
- G. Contribution to the Prime Minister's National Relief Fund or any other fund set up by the central government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other disadvantaged classes, minorities and women;
- H. Rural development projects.

IV. ROAD MAP TO CSR:

A. COMPOSITION OF CSR COMMITTEE:

The CSR Committee will consist of the following directors:

1. Mr. Subodh Menon
2. Mr. Akhilesh Bhargava
3. Mr. Pramod Menon

B. RESPONSIBILITY OF THE CSR COMMITTEE:

The CSR Committee will:

1. Formulate and recommend a CSR policy to the board;
2. Recommend activities and expenditures;
3. Monitor CSR policy from time to time.

C. UNDERTAKING CSR ACTIVITIES:

The corporation shall undertake CSR activities approved by the CSR Committee:

1. Directly on its own or
2. Through its own non-profit foundation or
3. Through any organization(s) with a record of at least three years of contributions in related activities as approved by the CSR Committee.

Any surplus arising out of CSR activities will be reinvested in CSR initiatives and shall not form part of the business profit of the company.

D. GOVERNANCE:

The CSR Team or any other CSR-implementing agency, as the case may be, will support the CSR Committee in identifying CSR activities and implementation as per the defined guidelines.

E. REPORTING FRAMEWORK:

The CSR Team or other CSR-implementing agency will report the progress of CSR work to the CSR Committee monthly or as directed by the Committee. The CSR Committee will review CSR initiatives quarterly and forward their review to the board on timely basis.

F. FUNDING, SELECTION AND MONITORING PROCESS:

The Board will earmark an annual CSR Budget (as prescribed by the Act) to implement CSR initiatives recommended by the CSR Committee.

The CSR Team may seek or receive proposals from eligible NGOs, selecting proposals on the basis of established corporate criteria and areas of interest. Proposals selected by the CSR Team will be submitted to the CSR Committee for approval.

Further, as required by the Act, an MOU will be signed with the NGO/s to implement approved CSR programs.

The CSR Team will monitor all CSR programs to ensure effective and efficient utilization of deployed resources and to achieve the established targets within a stipulated time frame. The CSR Team or an external implementing agency will submit a monthly progress report to the CSR Committee for information, action and advice.

The CSR Committee will review CSR programs quarterly and the Board will review overall CSR programs on a timely basis.

An annual CSR program report will be prepared by the CSR Team/Implementing Agency. This report will be incorporated in the Board's Report (as per the format specified in the Act) and communicated to appropriate authorities and stakeholders.

V. EFFECTIVE DATE:

The Policy is effective as of 8 December, 2014.

VI. CONTACT:

J. Santosh
AGM - Corporate Social Responsibility

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